

Wolfson Inventory

Tenant Name

Flat Number

Arrival Date

Departure Date (if known).....

Maisonette (M), Ground floor or Studio Flat (S) First floor

STUDY (Maisonette)	NO. ISSUED	NO. RECEIVED		
NOTICE BOARD	1			
DESK CHAIR	1			
DESK	1			
ANGLE POISE LAMP	1			
WASTE BIN	1			
BOOKCASE	1			

SITTING ROOM	NO. ISSUED	NO. RECEIVED		
DINING TABLE	1			
DINING CHAIRS	4			
2-SEATER SETTEE	1			
ARMCHAIR	2			
COFFEE TABLE	1			

KITCHEN	NO. ISSUED	NO. RECEIVED		
MUGS	4			
SIDE PLATES	4			
MAIN PLATES	4			
BOWLS	4			
TUMBLER GLASSES	4			
KNIVES	4			
FORKS	4			
DESSERT SPOONS	4			
TEASPOONS	4			
CASSEROLE DISH	1			
SAUCEPAN (small & large)	2			
FRYING PAN	1			
KNIFE SET	1			
UTENSEL SET	1			
CAN OPENER	1			
COLANDER	1			
RUBBISH BIN	1			
RED FIRE EXTINGUISHER	1			

BEDROOM I	NO. ISSUED	NO. RECEIVED		
DOUBLE BED	1			
CHEST OF DRAWERS & MIRROR	1			
BEDSIDE CABINET	1			

BEDSIDE LAMP	1			
SMALL CHEST OF DRAWERS	1			
CURTAINS	2			
WASTE BIN	1			
DESK	1			
CHAIR	1			

BEDROOM 2 (Maisonette)	NO. ISSUED	NO. RECEIVED		
SINGLE BED OR BUNK BEDS	1 or 2			
BEDSIDE LAMP	1			
BEDSIDE CABINET	1			
SMALL CHEST OF DRAWERS	1			
WASTE BIN	1			

LINEN	NO. ISSUED	NO. RECEIVED		
PILLOWS	4			
DOUBLE UNDER BLANKET	1			
DOUBLE DUVET	1			
SINGLE UNDER BLANKET	1 or 2 (M)			
SINGLE DUVET	1 or 2 (M)			

BATHROOM	NO. ISSUED	NO. RECEIVED		
MIRROR ABOVE SINK	1			
TOILET ROLL HOLDER	1			
LAVATORY BRUSH & HOLDER	1			

SUNDRY ITEMS	NO. ISSUED	NO. RECEIVED		
BUCKET	1			
MOP	1			
CLOTHES AIRER	1			
BROOM	1			
DUSTPAN & BRUSH	1			
VACUUM CLEANER	1			
IRONING BOARD	1			

Note: There may be additional items, particularly kitchen utensils, that have been left by previous residents and therefore do not form part of the College inventory. Small electrical items such as microwaves, kettles, toasters are not supplied by the College but may have been left by previous residents.

Tenant Signature

Date